

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, KEONJHAR

No.....1671...../GP Dated.....23, 12...../2011

TENDER CALL NOTICE

Sealed quotations/ tenders are hereby invited from the interested Supplier/ Firm or Cooperative Societies by 05/01/2012 for supply of following articles for use in the coming General Elections to Panchayati Raj Institutions, 2012. The Firm should quote the rate item-wise as per unit prescribed therein. The Firm should enclose the sales tax and income tax clearance certificate including VAT number. The quotations shall be submitted in the office of District Panchayat Officer, Keonjhar during working hour of any working day.

Name of article

Unit for which rate to be quoted

Consumable articles

1. Full scape paper (Emami)	-	Per Ream
2. Pin (King) (small packet)	-	Per Packet
3. Sutuli	-	Per Bundle (100 gm)
4. Sealing wax (Grapes)	-	Per Packet
5. Gum Paste (Camel) (100 ml.)	-	Per Bottle
6. Match Box (Camel)	-	Per Box
7. Carbon paper (Kores)	-	Per Packet (containing 100 pieces)
8. Rubber band (Colour)	-	Per Kg. (having small packet)
9. Flexible wire	-	Per Kg.
10. Candle (Cycle brand)	-	Per Packet (containing 6 nos.)

Non-consumable articles

1. Copying pencil (Play boy)	-	Per Packet (containing 10 nos.)
2. Ball Pen (Cello)	-	Per Packet (containing 10 nos.)
3. Self inking pad (Tiger)	-	Per No.
4. Pusher	-	Per Piece
5. Blade (Topaz)	-	Per Packet (containing 5 nos.)
6. Cloth for cleaning finger	-	Per Meter
7. Oil Container (2 Liters)	-	Per No.
8. Metal Rule for detaching ballot paper	-	Per Piece
9. Wet sponge	-	Per No.
10. Lantern (Eveready)	-	Per No.

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The tenders shall be opened and finalized on 10/01/2012 at 11.00 A.M. by the District Purchase Committee in presence of tenderers. The firms are required to exhibit the items on the date of opening the tender papers.

The selected Firms are required to deposit two percent of the cost of the materials as security money before executing an agreement with the Collector or his authorized officer within 3 days from the date of approval of the tenders.

The undersigned reserves every right to cancel the quotations without assigning any reason thereof.

July 23/11
Collector, Keonjhar

Memo No. 1672 /GP Dated 23.12.11.

Copy forwarded to all Sub-Collectors/ Block Development Officers/ Tahasildars/ Executive Officers of all Municipalities with a request to publish the above notice in their respective Notice Board.

Copy to Notice Board of Collectorate/ D.P.O's Office.

July 23/11
Collector, Keonjhar

Memo No. 1673 GP Dated 23.12.11

copy forwarded to the District Informatics officer, N.I.C., Keonjhar for information and necessary action. He is requested to display the tender call notice in the District website today for publication.

[Signature]
District Information Officer
Keonjhar

STATE ELECTION COMMISSION, ORISSA,
SAMABAYA BHAWAN, JANAPATH, UNIT IX,
BHUPANESWAR-22

No. 4583 / SEC.,
Ele. (GP) 66/06

Dt. the 4.12.2006

From

Shri F.C. Satapathy,
Secretary.

To

All Collectors.

Sub: Purchase of election materials.

Sir/Madam,

I am directed to say that during the coming General E. Elections to Panchayati Raj Institutions, polling will be held simultaneously for the offices of Ward Member, Sarpanch, P.S. Member and Zilla Parishad Member at each Polling Station. Polling Party appointed for one polling station will be required to move to another polling station on different days to conduct poll. Apart ~~from~~ from the materials supplied centrally by the Commission, some have to be procured locally by the Collector. The materials, which will be procured by the Collectors for polling parties, is enclosed herewith. Certain items are required to be carried from one polling station to another. The required quantity of materials shall be assessed and purchased basing on the norms/scales indicated in Commission's letter No. 3791 dt.07.09.2001 and these election materials shall be utilised in the subsequent polling booths. A reserve stock to the extent of 5% shall be added to this requirement for meeting unforeseen contingencies. Materials available with you from previous election, which are in good and serviceable condition, shall be made use of during the forthcoming General Election. Strict economy should be observed in procuring the election materials. Financial Rules and Regulation prescribed by the Government for purchase of stocks should be scrupulously followed for the purpose. If any Supplier, Firm or Copprative quotes rate lower to the rate fixed and the same is otherwise accepted by the Purchase Committee constituted at District level, then the lower rate may be accepted for purchase of the materials.

Yours faithfully



SECRETARY

Memo No. 4584 pSEC., Dt. the 4.12.2006

Copy forwarded to, District Panchayat Officers, for information

STATEMENT SHOWING THE LIST OF MATERIALS
TO BE LOCALLY PROCURED BY THE COLLECTORS

Consumable items for polling booth :-

<u>Sl. No.</u>	<u>Item</u>	<u>No.</u>	<u>No.</u>	<u>Approximate rate</u>
1.	Full scape paper	4	pieces	Rs. 2.00
2.	Pin	1	small packet	Rs. 5.00
3.	Sutuli	1	small bundle	Rs. 5.00
4.	Sealing Wax	10	pieces	Rs.20.00
5.	Gum Paste	1	bottle	Rs.10.00
6.	Match Box	1		Rs. 1.00
7.	Carbon paper	4	sheets	Rs. 4.00
8.	Rubber band	1	small packet	Rs. 4.00
9.	Flexible wire	1	small piece	Rs. 3.00
10.	Candle	2	pieces	Rs. 6.00

Non-Consumable items for polling party for a minimum use of three times.

1.	Copying pencil	3		Rs. 4.50
2.	Ball pen	3		Rs. 6.00
3.	Self inking pad	2		Rs.20.00
4.	Pusher	1		Rs. 3.00
5.	Blade	1		Rs. 1.00
6.	Cloth for cleaning finger	1	Mtr.	Rs.15.00
7.	Oil container	1		Rs.10.00
8.	Metal Rule for detaching ballot paper	1		Rs. 5.00
9.	Wet sponge	2	nos.	Rs.10.00
10.	Lantern	1	nos.	Rs.90.00