

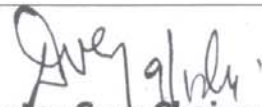
DISTRICT PROJECT OFFICE
SARVA SHIKSHYA ABHIYAN, KEONJHAR
Near DI of School Campus, Back side of SP Office, Keonjhar – 758 001
No. 7625/Estt/11 Dtd. 09/12/2011

ADVERTISEMENT

Applications are hereby invited from the deserving candidates for the posts of **Accountant - cum-Support Staff, MIS-cum-Planning Co-ordinator, Resource Person for BRC for subject specific training, Resource Person for support of CWSN** for contractual engagement at Block Level (BRC), SSA Keonjhar. Details are available in www.opepa.in & www.kendujhar.nic.in & also available at District Project Office, SSA, Keonjhar. Last date for receipt of application through registered post/Speed post on or before 25.12.2011.

DETAILS OF VACANCY

SL	POSTS	NO OF POSTS	QUALIFICATIONS	CONSOLIDATED REMUNERATION	AGE AS ON 01.12.2011
1	MIS-cum-Planning Coordinator	13@ 1 per block (For 13 BRCs)	Graduate in Economics/ Statistics/ Mathematics with professional qualification of PGDCA/MCA with 1 Year Experience in related field	Rs.10000/- per month	21 to 42 years as on 01.12.2011
2	Accountant – cum – Support Staff	39@ 3 per block (For 13 BRCs)	Graduation in Commerce having basic knowledge in computer	Rs.5200/- per month	21 to 42 years as on 01.12.2011
3	Resource Person for support of CWSN	26@ 2 per block (For 13 BRCs)	+2 with Degree/Diploma in Special Education	Rs.5200/- per month	21 to 42 years as on 01.12.2011
4	Resource Person for BRC for subject specific training	65@ 5 per block (For 13 BRCs)	Retd. Level-III Elementary Teachers/ Retd. High School Teachers having qualification of B.A. B.Ed./ B.Sc. B.Ed (PCM)	Rs.5200/- per month	Maximum age limit is 63 Years as on 01.12.2011 and engagement will be terminated on attending the age of 65 years
5	13 Data Entry Operator DEOs having Graduation with DCA/PGDCA will be engaged on out sourcing basis as per Finance department guideline issued vide finance department letter No.49134/F dated 29.11.2010. Service providers are required to submit quotations for engagement of 13 DEOs in 13 Blocks. Last date for submission of quotation is 19.12.2011.				


Collector Cum Chairman
SSA, Keonjhar

P-1/6.

GUIDELINE FOR FILLING UP DIFFERENT POSTS AT BRC/URC LEVEL

Sl. No.	Name of the post	Qualification	Consolidated Remuneration
1	Resource Persons for BRC for Subject Specific Training	Retired level-III Elementary teachers/ retired High School teachers having qualification of B.A B.Ed./ B.Sc. B. Ed. (PCM)	Rs.5200/- per month
2	Resource Persons for support of Children With Special Needs (CWSN)	+2 with Degree/ Diploma in Special Education for CWSN	Rs. 5200/- per month
3	MIS-cum-Planning Co-ordinator	Graduate in Economics/ Statistics/ Mathematics with professional qualification of PGDCA/ MCA with 1 year experience in related field	Rs.10,000/- per month
4	Accountant-cum-Support Staff	Graduation in Commerce having basic knowledge in computer	Rs. 5200/- per month
5	Data Entry Operator (DEO) (Through Service Providing Agencies)	Graduation with DCA/PGDCA	Rs. 5200/- per month

General Conditions :

- Age limit for all the posts except "Resource Persons for BRC for Subject Specific Training" is 21-42 years as on 01.12.2011.
- 5 years age relaxation would be applicable for candidates belonging to SC/ST/SEBC/Women categories & 10 years for PH candidates.
- For the post at "Resource Persons for BRC for Subject Specific Training", maximum age limit is 63 years as on 01.12.2011.and the engagement will be terminated on attending the age of 65 years.
- All the posts are purely contractual and can be terminated at any time.
- These posts are co-terminuous with the tenure of SSA programme.
- Selection of candidates will be made strictly on merit basis basing on their essential qualification.
- In case of Resource Persons for BRC on Subject Specific Training, the block wise panel will be prepared basing on their essential qualification, the length of service rendered in the field of teaching and a visioning test.
- Functional computer literacy for all the posts except for the post at Sl. No. 1 is essential.
- In case of Resource Persons for BRC on Subject Specific Training, equal number of Resource Persons will be posted out of B. Sc. (PCM) B. Ed. & B.A. B. Ed. Category in a Block. In case of non-availability of sufficient number of candidates in B. Sc. (PCM) B. Ed. Category, persons with B.A. B.Ed. qualification having Science up to Intermediate Level with Math. may be considered.
- For the post of Data Entry Operators, the engagement will be made on out sourcing basis through Service Providing Agencies following the Finance Department guidelines issued vide Finance Department letter No. 49134/F dated 29.11.2010.
- After engagement, no transfer will be made from the concerned Block.

GENERAL CONDITIONS

1. Age limit for all the posts except "Resource Persons for BRC for Subject Specific Training" is 21-42 years as on 01.12.2011.
2. 5 years age relaxation would be applicable for candidates belonging to SC/ST/SEBC/Women categories & 10 years for PH candidates.
3. For the post at "Resource Persons for BRC for Subject Specific Training", maximum age limit is 63 years as on 01.12.2011.and the engagement will be terminated on attending the age of 65 years.
4. All the posts are purely contractual and can be terminated at any time.
5. These posts are co-terminuous with the tenure of SSA programme.
6. Selection of candidates will be made strictly on merit basis basing on their essential qualification.
7. In case of Resource Persons for BRC on Subject Specific Training, the block wise panel will be prepared basing on their essential qualification, the length of service rendered in the field of teaching and a visioning test.
8. Functional computer literacy for all the posts except for the post at Sl. No. 1 is essential.
9. In case of Resource Persons for BRC on Subject Specific Training, equal number of Resource Persons will be posted out of B. Sc. (PCM) B. Ed. & B.A. B. Ed. Category in a Block. In case of non-availability of sufficient number of candidates in B. Sc. (PCM) B. Ed. Category, persons with B.A. B.Ed. qualification having Science up to Intermediate Level with Math. may be considered.
10. For the post of Data Entry Operators, the engagement will be made on out sourcing basis through Service Providing Agencies following the Finance Department guidelines issued vide Finance Department letter No. 49134/F dated 29.11.2010.
11. After engagement, no transfer will be made from the concerned Block.

APPLICATION FORM

Application for the post of at BRC.

Name of the Block(BRC) Applied for:.....
 (Anandapur/Hatadihi/Ghasipura/HCPur/Ghatagaon/Patana/Saharpada/Telkoi/Banspal/Jhumpura/
 Champua/Joda/Keonjharh)

Space for
photograph

BIO-DATA

01. Name of the candidate (In Block Letters) :
02. Father's / Husbands Name :
03. Permanent Address :
04. Present Address :
05. E-mail Address :
06. Mobile No/Telephone No :
06. Nationality :
07. Date of Birth :
08. Sex(Male/ Female) :
09. Marital Status(Married/Unmarried):.....
10. Category(SC / ST/ SEBC) :
11. Educational Qualification :
12. Extra qualification assured :

Exam Passed	Board/ University/ Institution	Year of Passing	Division/ Grade	Full Marks	Marks Secured (including extra optional)	% of Marks
H.S.C						
C.H.S.E						
Graduation						
DCA/PGDCA						
MCA						
Others						
Computer Course						

13. Working Experience :

Designation	Nature of the work	Name of the Organization	Type of Organization (Govt/ Project/ Private/ NGO)	Period of Service		
				From	To	Completed Years

DECLARATION

I do hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place:
Date:

Full Signature of the Candidate

Enclosure:

1. Attested photocopy of Residential Certificate.
2. Attested / Self signed photocopy of all Educational Qualification.
3. Documents in support of experiences.
4. Written undertaking of the candidates.

~::~

P-5/6



ORISSA PRIMARY EDUCATION PROGRAMME AUTHORITY
"SHIKSHA SOUDHA", UNIT-V, BHUBANESWAR-751001

MODEL FORM FOR WRITTEN UNDERTAKING

I _____ Son / daughter of _____ who has been given an offer of contract appointment for the post of _____ carrying a consolidated salary of Rs. _____/- Rupees _____ only per month of fully aware that my appointment is purely temporary and on contract basis and can be terminated at any time without any notice and assigning any reason thereof.

Further, I undertake that I will abide all terms & conditions of "OPEPA Service Rules & Regulations – 1996" in all respect.

Further, I am fully aware that my continuance in the said post is subject to my satisfactory performance to be evaluated by the appropriate authority.

Further, I do hereby give an undertaking that in future I shall not claim regular scale of pay and other allowances for continuing in the said post merely on the ground that I have been given a contractual appointment.

The documents which has only been submitted by me to the authority is original and if found false in due course, my engagement will be automatically forfeited/cancelled.

Date :

Signature of the Candidate

Place :

Name in full :

Detail Permanent Address :

Detail Present Address :

1. Witness number one
Signature & Address :

2. Witness number two
Signature & Address :

P-6/b.